

2. AMENDMENT/MODIFICATION NO. 0009	3. EFFECTIVE DATE AUG 25, 2004	4. REQUISITION/PURCHASE REQ. NO. N/A	5. PROJECT NO. (If applicable) SPEC. NO. 1290
6. ISSUED BY CODE		7. ADMINISTERED BY (If other than Item 6) CODE	
DEPARTMENT OF THE ARMY U.S. ARMY ENGINEER DISTRICT, SACRAMENTO SACRAMENTO, CALIFORNIA 95814-2922		DEPARTMENT OF THE ARMY U.S. ARMY ENGINEER DISTRICT, SACRAMENTO SACRAMENTO, CALIFORNIA 95814-2922	

8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code)	(✓)	9A. AMENDMENT OF SOLICITATION NO. W91238-04-R-0021
	X	9B. DATED (SEE ITEM 11) JUL. 14 , 2004
		10A. MODIFICATION OF CONTRACTS/ORDER NO. N/A
		10B. DATED (SEE ITEM 13) N/A
CODE	FACILITY CODE	

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers is extended, is not extended.

Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods:

(a) By completing Items 8 and 15, and returning 1 copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)
N/A

NOTE: ITEM 13 BELOW IS N/A.

13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

(✓)	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A. N/A
	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
	D. OTHER (Specify type of modification and authority) N/A

E. IMPORTANT: Contractor is not, is required to sign this document and return _____ copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)
WHOLE NEIGHBORHOOD REVITALIZATION (PHASE I)
DUGWAY PROVING GROUND, UT

1 Encl

1. Revised Pages: Section 00110 (Replace existing in its entirety)

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)	16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)
15B. CONTRACTOR/OFFEROR (Signature of person authorized to sign)	15C. DATE SIGNED
16B. UNITED STATES OF AMERICA BY _____ (Signature of Contracting Officer)	16C. DATE SIGNED

SECTION 00110

SUBMISSION REQUIREMENTS AND INSTRUCTIONS

PARAGRAPH

1. REQUIREMENT FOR SEPARATE PRICE AND TECHNICAL PROPOSALS
2. GENERAL INSTRUCTIONS
3. THE ONE-STEP PROCUREMENT PROCESS
4. SPECIFIC INSTRUCTIONS FOR THE TECHNICAL PROPOSAL
5. SPECIFIC INSTRUCTIONS FOR THE PRICE PROPOSAL

SECTION 00110
SUBMISSION REQUIREMENTS AND INSTRUCTIONS

1. REQUIREMENT FOR SEPARATE PRICE AND TECHNICAL PROPOSALS

- a. Each Offeror must submit both a Price Proposal and a Technical Proposal. The Price Proposal and the Technical Proposal must be submitted as separate, physically distinct volumes. Both the Price Proposal and the Technical Proposal must be received by the closing date and time set for receipt of proposals.
- b. No dollar amounts from the Price Proposal are to be included in the Technical Proposal.
- c. All information intended by the Offeror to be evaluated as part of the Technical Proposal must be submitted as part of the Technical Proposal. Do not merely cross-reference similar material from the Price Proposal.

2. GENERAL INSTRUCTIONS

- a. Use only 8 ½ by 11 inch paper, unless another size is specifically authorized elsewhere in this section for a particular submission. Do not use 11" x 14" or 11" x 17" size sheets (e.g., fold-outs) unless specifically authorized in this section for a particular submission. Do not use a font size smaller than 10, an unusual font style such as script, or condensed print
- b. Three-ring binders are preferred. Do not use spring clamps or exceed the recommended capacity of the fastener or binder. Do not use plastic multi-hole/spiral binding systems, heat binding systems, or other systems which do not facilitate the ready insertion of additional pages.
- c. "Confidential" projects cannot be submitted to demonstrate capability unless all of the information required for evaluation as specified herein can nonetheless be provided to the Government as part of the Offeror's technical proposal. Offerors that include in their proposals information that they do not want disclosed to the public for any purpose, or used by the Government except for evaluation purposes, must be clearly marked in accordance with the instructions at FAR 52.215-1, "Instructions to Offeror-Competitive Acquisition", paragraph (3), "Restriction on disclosure and use of data".

3. THE ONE-STEP PROCUREMENT PROCESS

- a. This solicitation and the proposal it requests are significantly different from most Army procurement. The conventional process used by the Army entails two or more distinct steps: one for design and the other for construction.
- b. In this solicitation and proposal, the Army will procure family housing units through One-Step Competitive Negotiation procedures. When a contract is awarded, it will be a "Firm Fixed Price Contract" for both design and construction.

- c. This one-step procurement process differs in that:

The design and construction phases are both the responsibility of the selected design/build contractor.

The Offeror to whom award is made completes the final design and construction documents for the facility, submits the documentation to the Government for review, and executes the construction portion of the contract.

- d. Specific requirements are described below.

SIZE OF PRINTED MATTER SUBMISSIONS:

- i. All written portions: 8-1/2" x 11" format
- ii. All drawing sheets: 24" x 36" or 30" x 42" format. Full or half-size sets are acceptable, but must include a minimum of one (1) full-size set; half-size sets must be readable.

4. SPECIFIC INSTRUCTIONS FOR THE TECHNICAL PROPOSAL

a. Number of Sets of the Technical Proposal

Submit the original and 5 additional sets of the written Technical Proposal, with each set separately packaged. In addition, submit one complete copy of the technical proposal on Compact Disk (CD) using a searchable "pdf" file format.

b. Format and Contents of the Technical Proposal/List of Tabs

The original and all copies of the technical proposal will be appropriately labeled as such. Each set shall be organized using the tabs specified in the following chart. The main tabs directly correlate to the evaluation factors identified in Section 00120.

c. Detailed Submission Requirements for the Technical Proposal

A detailed description of the information to be submitted under each of the above tabs follows.

<u>TAB</u>	<u>CONTENTS OF THE TECHNICAL PROPOSAL</u>
1	HOUSING UNIT DESIGN
2	SITE DESIGN
3	HOUSING UNIT ENGINEERING
4	SITE ENGINEERING

- 5 **KEY PERSONNEL**
 5-1 - D-B ORGANIZATIONAL CHART(S)
 5.2 - KEY PERSONNEL RESUMES

6 **PAST PERFORMANCE**

d. **REQUIRED DATA FOR TECHNICAL PROPOSAL SUBMISSION:**

The following technical data shall be submitted as part of the technical proposal. Technical proposals shall include a graphic description of the design clearly indicated as such. Offerors are advised that the required data listed below will be utilized for technical review and evaluation and used for determination of a "Quality Rating" by a Technical Evaluation Team. Materials indicated in the design/construction criteria but not indicated in the Offerors specifications will be assumed to be included and a part of the technical proposal.

DESIGN DOCUMENTS: This information is part of the requirements identified in paragraph 2.6.1.1. Drawings shall be drawn on 24 inch x 36 inch or 30" x 42" format. Provide an index of drawings. Submit one (1) full size and **five(5)** half-size copies. English Units shall be used for the drawing scale; however, metric equivalents (soft conversion) shall be placed in parentheses next to the English measurement for the final design (After Award) submittal.

(1) **Tab 1 - Housing Unit Design**

(i) Housing Unit:

Floor Plans: Scale 1/4" = 1'-0"

For each type of dwelling unit, show the following:

- Overall dimensions
- Room description with dimensions and areas
- Kitchen layout
- Door and window locations
- Garage location
- Patio, Walks and Private fencing
- Exterior/Interior bulk storage
- Service (trash) area

(ii) Exterior Elevations: Submit after award.

(iii) Finish Schedule - Show finish schedule of all room.

(iv) Special Features: Scale as required. (English units)

(v) If required drawings are common for more than one type of building or dwelling unit, simply indicate so on the drawing. **DO NOT SUBMIT THE FOLLOWING:**

- **Foundation Plans**
- **Details (Structural, civil, plumbing or electrical)**

(2) **Tab 2 - Site Design**

- (i) Site Plan (Entire site for information (FY04 Whole Neighborhood Revitalization (29 Units) Dugway Proving Ground, UT),

Overall Site Layout: Scale 1" = 80'*

Show the following:

- Location of streets and sidewalks
- Driveways
- Unit types with patios and fencing
- Features to be retained or removed
- Project boundaries
- Utility mains
- Landscaping & Planting Schedule

Note: Drawings shall be dimensioned to show building separations, setback, etc. **Scales marked with an asterisk (*) are for the technical proposal only.** Offeror has the option to use a larger scale; however, 1" = 40' scale is required for the final design submittal (after award) of these items.

(3) **Tab 3- Housing Unit Engineering**

- (i) Specifications: (*Submit five (5) copies*)
Complete the Outline Specifications, contained in ATTACHMENTS indicating the quality of materials, construction, finishes, fixtures, and equipment to be provided as applicable for the Revitalization project:

- Exterior walls
- Interior walls
- Roof framing and roofing
- Ceilings
- Thermal insulation
- Sound insulation
- Windows
- Exterior and interior doors and hardware
- Screens
- Exterior utility systems (water, sanitary and storm sewerage and gas)
- Interior and exterior electrical fixtures
- General hardware
- Exterior on-site electrical system (site lighting, pad-mounted transformers, 15 kv primary cable, and 600V secondary cable)
- Appliances; Range, Dishwasher, Refrigerator, Etc.

(ii) Offerors may indicate other items as desired. Where a material option is indicated in the RFP, the Offeror must specify the proposed material. (iii) Equipment Schedule:

This information is part of the requirements identified in paragraph 2.6.1.1, **Submit five (5) copies**. Equipment schedule to indicate type of equipment, size or capacities, manufacture and model number.

- (iii) Furnish manufacturer's catalog data on the following equipment and fixtures: doors (interior/exterior, including screen storm doors), windows, building hardware, appliances, HVAC equipment, lighting fixtures, kitchen/bath vanity and cabinets, sinks, lav, water closet, shower wainscot, roofing tile/shingles, playground equipment, VCT/sheet vinyl, architectural elements. Originals of manufacturer's catalog should be submitted in lieu of reproducible to ensure legible data.

(4) **Tab 4 - Site Engineering**

- (i) Specifications: (**Submit five (5) copies**) Complete the Outline Specifications, contained in ATTACHMENTS indicating the quality of materials, construction, finishes, fixtures, and equipment to be provided as applicable for the Revitalization project:

- Walks
- Streets and parking areas
- Exterior utility systems (water, sanitary and storm sewerage and gas)
- Exterior on-site electrical system (site lighting, pad-mounted transformers, 15 kv primary cable, and 600V secondary cable)

- (ii) Offerors may indicate other items as desired. Where a material option is indicated in the RFP, the Offeror must specify the proposed material.

(5) **Tab 5 - Design and Construction Key Personnel**

- (i) Tab 5-1 - Submit organizational charts of both design and construction organizations to be used in this project. Chart should show lines of communication and authority and indicate key personnel.
- (ii) Tab 5-2 Key Personnel Resumes. Provide the names, resumes, and levels of responsibility of the principal managers and technical personnel who will be directly responsible for the day-to-day design and construction activities. Include the project manager; the project architect; the civil, electrical engineer and the on-site construction manager/construction superintendent. **A format has been provided below** for

submitting the qualifications of design and construction personnel.

RESUME FORMAT

Provide information, listed below, on separate sheets showing qualifications of the key design and construction personnel identified in the RFP. Use continuation sheets, if needed.

a. **Your Name and Title:**

b. **Your Assignment on this Project:**

c. **Name of Your Firm:**

d. **No. of Years:**

With this Firm: _____ With Other Firms:

e. **Education: Degree(s)/Year/Specialization:**

f. **Active Registration:**

No. _____, State _____, Year _____

g. **Your Specific Experience and Qualifications Relevant to this Project:**

h. **Your proposed level of responsibility under the prospective contract:**

(6) **Tab 6 - Past Performance**

- (i) Project Examples (Past Performance) Submit information on recent contracts that you consider relevant in demonstrating your capability to perform the proposed effort, in accordance with the following instructions:
- (ii) Identify all contracts, including Federal, State, local government and private/commercial for efforts similar to the Government requirement in scope, size and complexity which are either currently ongoing or which were completed within the past SIX years. Provide project information for each identified contract using the format on the following page.

Format For Offeror's Submission of Recent/Relevant Project Information (To be completed by Offeror)	
1. Contractor (Firm being evaluated): Name: Address:	2. Contract Number: Task Order (TO) Number if Applicable:
	3. Solicitation Type: <input type="checkbox"/> Negotiated <input type="checkbox"/> Sealed Bid
	4. Contract/TO Type: <input type="checkbox"/> Fixed-Price <input type="checkbox"/> Cost Reimbursement <input type="checkbox"/> Hybrid (explain)_____
	6. Contract/TO Dollar Value:
5. Complexity of Work	7. Contract/TO Status: <input type="checkbox"/> Active <input type="checkbox"/> Complete Completion Date (w/ extensions):
Routine Difficult 1 2 3 4 5	
8. Description, location & relevancy of work:	
9. Problems encountered and how resolved:	
10. Name, Address, Telephone Number and E-mail of the Procuring Contracting Officer and/or the Contracting Officer's Representative (COR) (and other references, e.g., Administrative Contracting Officer, if applicable):	
11. Check one of the following blocks: A written performance evaluation was received for this project and is attached. A written performance evaluation was not received for this project. A performance questionnaire has been sent to the reference(s) listed in Block 10, with a letter requesting that the completed questionnaire be returned directly to the Corps of Engineers by the closing date for this solicitation.	

- (ii) Past performance on State, local, and private/commercial contracts will be evaluated equally with past performance on Federal contracts. Offerors are encouraged to provide information regarding predecessor companies, key personnel who have relevant experience, or subcontractors that will perform major or critical aspects of the requirement when such information is relevant to this solicitation.

- (iii) Furnish a performance assessment report (**written performance evaluation/rating**) for each referenced contract as an attachment to the **project** information submitted for each referenced **contract**. If an official written performance evaluation/assessment was not received, so indicate.
A performance questionnaire must be sent to the reference if a written performance evaluation/rating is not included in the proposal as an attachment to the project information. The format for the performance questionnaire is provided on the following page, along with the accompanying cover letter to the reference.

SAMPLE COVER LETTER

Date

SUBJECT: Past Performance Record Check

Name and Address
Of Reference

Ladies and Gentlemen:

The U.S. Army Corps of Engineers, Sacramento District, is conducting a review of our past performance history as part of an upcoming source selection acquisition.

Please complete the attached questionnaire to aid the Government in its evaluation of our past performance and FAX it directly to the Corps of Engineers, ATTN: Shirley Martin at (916) 557-7854. If you prefer, you may provide the requested information by email to Shirley.A.Martin@usace.army.mil.

The Government is requesting receipt of this information by close of business on August 17, 2004.

You are advised that it is Government policy that the identity of sources providing past performance information will not be released outside the Government.

We appreciate your efforts to help the Government fairly evaluate our record of past performance. Should you have any questions related to this matter, please contact Ms. Martin at telephone (916) 557-6902.

Sincerely,

Contractor

Attachment

RETURN TO: SHIRLEY MARTIN BY AUG 17, 2004
FAX: (916) 557-7854
E-MAIL: Shirley.A.Martin@usace.army.mil

PAST PERFORMANCE REFERENCE CHECK

Name of contractor whose performance is being evaluated: _____

Project/Contract: _____

Name of person completing this form: _____

Company/Organization of person completing this form: _____

Date form was completed: _____

Quality of Service:

- EXCELLENT
- VERY GOOD
- GOOD
- SATISFACTORY
- MARGINAL
- UNSAT

Timeliness:

- EXCELLENT
- VERY GOOD
- GOOD
- SATISFACTORY
- MARGINAL
- UNSAT

Business Relationships:

- EXCELLENT
- VERY GOOD
- GOOD
- SATISFACTORY
- MARGINAL
- UNSAT

Overall Assessment:

- EXCELLENT
- VERY GOOD
- GOOD
- SATISFACTORY
- MARGINAL
- UNSAT

Would you use this company again for similar work? YES NO

NOTE: In addition to assigning adjectival ratings, comments may be written in the adjacent blank spaces.

The Offeror is also encouraged to submit any letters of appreciation or similar correspondence that the Contractor received from the Owner/Customer at the time of contract performance/completion. However, the Offeror is neither required nor requested to have the Owner/Customer write such a letter for the purpose of this solicitation.

- (iv) Offerors are encouraged to provide information on problems encountered on the identified contracts and corrective actions taken.
- (v) "Confidential" projects cannot be submitted unless all of the information required for evaluation purposes as specified herein can nonetheless be provided to the Government as part of the Offerors technical proposal. Offerors that include in their proposals information that they do not want disclosed to the public for any purpose, or used by the Government except for evaluation purposes, must be clearly marked in accordance with the instructions at FAR 52.215-1, "Instructions to Offerors—Competitive Acquisition", paragraph (e), "Restriction on disclosure and use of data".

Release of Subcontractor Past Performance Information. Past performance information pertaining to a proposed subcontractor cannot be disclosed to the Offeror by the Government without the proposed subcontractor's consent. Therefore, if subcontractor past performance information is being utilized by the Offeror, the Offeror must also submit as part of its technical proposal the subcontractor's consent to release of its past performance information by the Government to the Offeror. If there is a problem with the proposed subcontractor's past performance, the prospective prime contractor can be notified, but no details can be discussed without the proposed subcontractor's permission.

- vii) The requirement to submit information pertaining to this technical evaluation factor is a separate requirement from the submission of pre-award survey information with the price proposal. Do not submit the Pre-Award Survey as part of your technical proposal.

5. SPECIFIC INSTRUCTIONS FOR THE PRICE PROPOSAL

a. Number of Sets of the Price Proposal
Submit the **original and 3 copies**.

b. Format and Contents of the Price Proposal/List of Tabs
The Price Proposal shall be appropriately labeled as such and shall be organized as indicated in the following chart.

#1	The Proposal Cover Sheet
#2	The SF 1442 completed by the Offeror and duly executed with an original signature by an official authorized to bind the company in accordance with the instructions at FAR 4.102. Acknowledgement of any and all amendments to the solicitation in accordance with the instructions on the Standard Form 30 Amendment.
#3	The completed Pricing Schedule with the Offeror's proposed contract line item prices inserted in the appropriate spaces. Prices must be proposed for all contract line items and priced sub-line items. Unit prices are to be extended to the actual "dollar and cents" amounts (i.e., extended prices). Do not round off to the nearest dollar. Check your pricing submission very carefully for mathematical and clerical errors prior to submission.
#4	"Representations, Certifications, and Other Statements of Bidders/Offerors" (Section 00600) completed by the Offeror
#5	A Bid Guarantee (e.g., Standard Form 24, "Bid Bond")
#6	A completed Pre-Award Survey (see format in the Attachments Section of the solicitation)
#7	If the Offeror is a Joint Venture (JV), include a copy of the JV Agreement. If the JV is competing as an 8(a) concern, indicate if the JV Agreement has been approved by the Small Business Administration. If so, furnish documentation thereof.

c. Format for the Proposal Cover Sheet

The proposal cover sheet is required by FAR 52.215-1(c)(i)-(v). This provision, titled "Instructions to Offerors—Competitive Acquisition," has been provided in full text in Section 00100.

The format is as follows:

PROPOSAL COVER SHEET

1. Solicitation Number:
2. The name, address, and telephone and facsimile numbers of the Offeror and electronic address if available):
3. A statement specifying the extent of agreement with all terms, conditions, and provisions included in the solicitation and agreement to furnish any or all items upon which prices are offered at the price set opposite each item.
4. Names, titles, and telephone and facsimile numbers (and electronic addresses if available) of persons authorized to negotiate on the Offeror's behalf with the Government in connection with this solicitation:
5. Name, title, and signature of person authorized to sign the proposal. Proposals signed by an agent shall be accompanied by evidence of that agent's authority, unless that evidence has been previously furnished to the issuing office.

-End of Section-